STATE OF NORTH CAROLINA

[County] County

File No.

In The General Court Of Justice
Superior Court Division

SPECIAL PROCEEDINGS ACTION COVER SHEET

Rule 5(b), Rules of Practice For Superior and District Courts

Name Of Petitioner 1: Helen Doe	
Tax ID/SSN (If SSN, Last Four Digits Only)	
Name Of Petitioner 2	
Tax ID/SSN (If SSN, Last Four Digits Only)	
Name Of Petitioner 3	
Tax ID/SSN (If SSN, Last Four Digits Only)	
VERSUS	
Name Of Respondent 1	
Summons Submitted ☐ Yes ☐ No	
Name Of Respondent 2	
Summons Submitted ☐ Yes ☐ No	
Name Of Respondent 3	
Summons Submitted ☐ Yes ☐ No	

Name And Address Of Attorney Or Party If Not Represented (complete for initial appearance or change of address)
Helen Doe
100 Main Street
[City], North Carolina [ZIP]

Attorney Bar No.

☑ Initial Appearance in Case ☐ Change of Address

Name Of Firm

Tax ID/SSN (If SSN, Last Four Digits Only)

Telephone No.: (800) 555-1234

FAX No.

Counsel for
☐ All Petitioners ☐ All Respondents ☐ Only *(List party(ies) represented)*

APPLICATION

(check appropriate box)

- ☐ Adoption (ADOP)
- ☐ Appointing Guardian Ad Litem (AGAL)
- ☐ Attorney Fees (ATFE)
- ☐ Boundary Settlement (BNDR)
- ☐ Cartway (CART)
- ☐ Condemnation - Private Condemnor/Mill (CNDM)
- ☐ Determine Owner Surplus Funds (DOSF)
- ☐ Dec Estate - Sell Land To Create Assets (PESE)
- ☐ Decedent's Estate - Sell Prsnl Property (SLPS)
- ☐ Drainage - Individual/Corporation (DRNG)
- ☐ Drainage District - Establishment (DRDS)
- ☐ Foreclosure (FORE)
- ☐ Incompetency (INCM)
- ☐ Land Registration - Torrens Act (TORR)
- ☐ Legitimation (LGMT)
- ☐ Lis Pendens (LISP)
- ☐ Minor's Estate - Disburse Funds (DFND)
- ☐ Minor/Incom Estate - Sale/Lease/Mortgage (MIES)
- ☐ Motor Vehicle Lien G.S. 44A (MVLN)
- ☒ Name Change (NAME)
- ☐ Partition (PART)
- ☐ Removal/Substitution Of Trustee (RSOT)
- ☐ Restoration To Competency (RTCO)
- ☐ Sterilization (STRL)
- ☐ To Determine Heirs (TDHE)
- ☐ Transfer Of Title (TOTL)
- ☐ Year's Allowance - Spouse/Child (SSCA)
- ☐ Other *(specify)*

Date

Signature Of Attorney/Party

NOTE: *All filings in special proceedings shall include as the first page of the filing a cover sheet summarizing the critical elements of the filing in a format prescribed by the Administrative Office of the Courts, and the Clerk of Superior Court shall require a party to refile a filing which does not include the required cover sheet.*

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No.	☐ Additional Petitioner(s)	Tax ID/SSN *(If SSN, Last Four Digits Only)*

No.	☐ Additional Respondent(s)	Tax ID/SSN *(If SSN, Last Four Digits Only)*	Summons Submitted
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No

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