Reset Form

Form 700 Prescribed by the:
Ohio Secretary of State

Central Ohio: (614) 466-3910
Toll Free: (877) SOS-FILE (767-3453)

www.sos.state.oh.us
Busserv@sos.state.oh.us

Expedite this form: (select one)
Mail form to **one** of the following:

- ○ Expedite — PO Box 1390, Columbus, OH 43216
  ***** Requires an additional fee of $100 *****
- ○ Non Expedite — PO Box 1329, Columbus, OH 43216

CERTIFICATE OF CONVERSION FOR ENTITIES CONVERTING WITHIN OR OFF THE RECORDS OF THE OHIO SECRETARY OF STATE

Filing Fee: $125

(CHECK ONLY ONE (1) BOX)

(1) ☑ **Converting Within The Records of the Ohio Secretary of State**	**(2)** ☐ **Converting Off The Records of the Ohio Secretary of State** (187-VXX)

Name of the converting entity: WXYZ Services, LLC

Jurisdiction of Formation: Ohio

Charter/Registration Number: 1234567

The converting entity is a:
(Check Only (1) One Box)

- ☐ Domestic Corporation
- ☐ Foreign Corporation
- ☐ Domestic Nonprofit Limited Liability Company
- ☐ Foreign Nonprofit Limited Liability Company
- ☑ Domestic For-Profit Limited Liability Company
- ☐ Foreign For-Profit Limited Liability Company
- ☐ Partnership
- ☐ Domestic Limited Partnership
- ☐ Foreign Limited Partnership
- ☐ Domestic Limited Liability Partnership
- ☐ Foreign Limited Liability Partnership
- ☐ Business Trust

The converting entity hereby states that it has complied with all laws in the jurisdiction under which it exists and that those laws permit the conversion.

Name of the converted entity: WXYZ Services, Inc.

Jurisdiction of Formation: Ohio

The converted entity is a:
(Check Only (1) One Box)

- ☑ Domestic Corporation
- ☐ Foreign Corporation
- ☐ Domestic Nonprofit Limited Liability Company
- ☐ Foreign Nonprofit Limited Liability Company
- ☐ Domestic For-Profit Limited Liability Company
- ☐ Foreign For-Profit Limited Liability Company
- ☐ Partnership
- ☐ Domestic Limited Partnership
- ☐ Foreign Limited Partnership
- ☐ Domestic Limited Liability Partnership
- ☐ Foreign Limited Liability Partnership
- ☐ Business Trust

SAMPLE
Elegalzoom.com®

Effective Date _____ **(The conversion is effective upon the filing of this certificate or on a later date specified in the certificate that it is not more than ninety days after filing)**
(Optional)

Name and address of the person or entity that will provide a copy of the declaration of conversion upon written request.

John Doe
Name

100 Main Street
Mailing Address

Columbus | OH | 43201
City | State | Zip Code

Required information that must accompany conversion certificate if box 2 is checked

If the converting entity is a domestic or foreign entity that will not be licensed in Ohio, provide the name and address of the statutory agent upon whom any process, notice or demand may be served.

John Doe
Name of Statutory Agent

100 Main Street
Mailing Address

Columbus | OH | 43201
City | State | Zip Code

☐ **If the agent is an individual using a P.O. Box, check this box to confirm that the agent is an Ohio resident.**

If the converting entity is a domestic or foreign corporation licensed to transact business in Ohio and converting off the records, the certificate of conversion must be accompanied by the affidavits herein attached. ***(See Instructions)***

See instructions for additional filing requirements if
(1) the conversion creates a new domestic entity,
(2) the converted entity is a foreign entity that desires to transact business in Ohio, or
(3) if a foreign or domestic corporation licensed to transact business in this state is the converting entity.

legalzoom.com SAMPLE

IN WITNESS WHEREOF, the conversion is authorized on behalf of the converting entity and that each person signing the certificate of conversion is authorized to do so.

Required
Must be authenticated **(signed)** by an authorized representative.

Signature _____ Date _____

John Doe
Print Name

President
Title

Signature _____ Date _____

Print Name

Title

Signature _____ Date _____

Print Name

Title

legalzoom.com®
SAMPLE

AFFIDAVIT RELEASES FROM VARIOUS GOVERNMENTAL AUTHORITIES

_____
Exact Name of Corporation

If a foreign or domestic corporation licensed to transact business in Ohio is the converting entity, the certificate of conversion must be accompanied by the affidavits, receipts, certificates, or other evidence required by division (H) of section 1701.811(B)(4) of the Revised Code.

AGENCY	DATE NOTIFIED	AGENCY	DATE NOTIFIED
Ohio Department of Taxation Dissolution Section 4485 Northland Ridge Blvd. Columbus, Ohio 43229	1/1/2011	Ohio Job & Family Services Status and Liability Section Data Correspondence Control **Fax**: 614-752-4811 **Phone**: 614-466-2319 **Overnight**: 4020 East 5th Avenue Columbus, OH 43219-1811	1/1/2011 **Regular**: P.O. Box 182413 Columbus, OH 43218-2413
AGENCY	**DATE NOTIFIED**	**TREASURER**	**DATE NOTIFIED**
Ohio Bureau of Workers' Compensation 30 W. Spring Street Columbus, OH 43215	1/1/2011	The treasurer of any county in which the corporation has personal property: Franklin	1/1/2011

Note: This affidavit must be signed by one or more persons executing the certificate of conversion or by an officer of the corporation.

Signature _____ Title President

John Doe
Name

100 Main Street
Street Address / P.O. Box Address

Columbus OH 43201
City State Zip Code

Acknowledged before me and subscribed in my presence on Date _____

Seal

_____
Notary Public

Commission Expires _____
Date

legalzoom.com®
SAMPLE

AFFIDAVIT OF PERSONAL PROPERTY

STATE OF Ohio

County Franklin SS:

John Doe
Name of Officer

President of WXYZ Services, LLC
Title of Officer Name of Corporation

and that this affidavit is made in compliance with Section 1701.811(B)(4) of the Ohio Revised Code.

That above-named corporation: (Check one (1) of the following)

- ☐ Has no personal property in any county in Ohio
- ☐ Is the type required to pay personal property taxes to state authorities only
- ☑ Has personal property only in the following county (ies)

Franklin _____ _____

and that the net assets of said corporation are sufficient to pay all personal property taxes accrued to date.

Signature: _____ Title: President

Acknowledged before me and subscribed in my presence on Date _____

Seal _____
Notary Public

Expiration date of Notary Public's Commission _____
Date

legalzoom.com
SAMPLE

Instructions for Certificate of Conversion For Entities Converting WITHIN or OFF the Records of the Ohio Secretary of State

This form should be used to file a certificate of conversion to document that an entity converted "within(entities already on record with our office and remaining on record following the conversion filing)" or "off (entities already on record with our office who will no longer be on record following the conversion filing)" the records of the Ohio Secretary of State.

Converting Entity Information
Pursuant to Ohio Revised Code §1701.811, 1705.381, 1776.72 and 1782.4310, the certificate of conversion must set forth the name of the converting entity, the jurisdiction of formation of the converting entity and the form of the converting entity. The authorized representative signing the certificate on behalf of the converting entity agrees that the converting entity has complied with all of the laws under which it exists and that the laws permit the conversion.

Converted Entity Information
You must state the name of the converted (resulting) entity, the converted entity's jurisdiction of formation and the form of the converted entity.

Effective Date
The effective date of the conversion may be on or after the date of filing of the certificate pursuant to Ohio Revised Code §§1701.811, 1705.381, 1776.72 and 1782.4310. If no date is specified, the effective date will be the date of filing.

Name and Mailing Address
Please provide the name and mailing address of the person or entity that is to provide a copy of the declaration of conversion in response to any written request made by a shareholder, partner, or member of the converting entity.

Original Appointment of Statutory Agent and Acceptance of Appointment
Pursuant to Ohio Revised Code §1701.811, 1705.381, 1776.72 and 1782.4310, if the converted entity is a foreign entity that will not be licensed in this state, a statutory agent must be appointed to accept service of process on behalf of the entity. The statutory agent must be one of the following: (1) an Ohio resident; (2) an Ohio corporation; or (3) a foreign corporation that is licensed to do business in Ohio. An individual agent using a P.O. Box address must check the appropriate box to confirm that he or she is an Ohio resident. If the agent is a foreign corporation, the corporation may need to satisfy additional requerements to serve as a statutory agent. (Please see Ohio Revised Code §1701.07, 1702.06, 1705.06, 1776.07 or 1782.04 for more information).

Additional Requirements
Filing a New Domestic Business Entity (for conversions within records only)
Pursuant to Ohio Revised Code §1701.811, 1705.381, 1776.72 and 1782.4310, if the conversion results in a a new domestic corporation, limited liability company, limited partnership, or other partnership, any organizational document required to be filed to create that type of entity shall be filed with the certificate of conversion. There is no additional fee to file the organizational document(s).

Filing for a Foreign License to Transact Business in Ohio (for conversions within records only)
If the converted entity is a foreign entity that desires to transact business in Ohio, the certificate of conversion shall be accompanied by the information required by division (B)(7), (8), (9), or (10) of section 1701.791, 1705.37, 1776.69 or 1782.432 of the Ohio Revised Code.

Requirements of Corporations (Domestic or Foreign) Converting Off the Records
If a foreign or domestic corporation licensed in Ohio is a converting entity and the converted entity is not a foreign or domestic corporation to be licensed in Ohio, Ohio Revised Code §1701.81 requires that additional information be submitted with the certificate.

A domestic corporation must provide the affidavits, receipts, certificates or other evidence required by Ohio Revised Code §1701.86(H). A foreign corporation must submit the affidavits, receipts, certificates or other evidence required by Ohio Revised Code §1703.17 (C) or (D).
The required affidavits are attached to this form for your convenience.

legalzoom.com SAMPLE

Additional Provisions

If the information you wish to provide for the record does not fit on the form, please attach additional provisions on a single-sided, 8 1/2 x 11 sheet(s) of paper.

Signature(s)

After completing all information on the filing form, please make sure that the form is signed by at least one authorized representative on behalf of the converting entity. By signing each authorized representative states that the conversion is authorized on behalf of the converting entity and that he or she is authorized to sign the certificate on behalf of the converting entity. Please include the title of each authorized representative beneath the signature line.

****Note: Our office cannot file or record a document that contains a social security number or tax identification number. Please do not enter a social security number or tax identification, in any format, on this form.**

legalzoom.com®
SAMPLE